**How Do I Sign Up?**

**In your Internet browser, go to mychart.communitymedical.org:**

Click on the Sign Up Now link in the Sign In box. You will see the New Member Sign Up page.

Enter your MyChart Activation Code exactly as it appears on your New Patient Letter or After Visit Summary. You will not need to use this code after you’ve completed the sign-up process. If you do not sign up before the expiration date, you must request a new code.

Enter your Social Security Number (xxx-xx-xxxx) and Date of Birth (mm/dd/yyyy) as indicated and click Next. You will be taken to the next sign-up page.

Create a MyChart ID. This will be your MyChart login ID and cannot be changed, so think of one that is secure and easy to remember.

Create a MyChart password. You can change your password at any time.

Enter your Password Reset Question and Answer. This can be used at a later time if you forget your password. Click Next.

Enter your e-mail address. You will receive e-mail notification when new information is available in MyChart.

Click Sign In. You can now view your medical record.

**Additional Information**

If you have questions, you can email mychart@pnaconnect.com

Remember, do not use MyChart for urgent medical matters

IF YOU ARE EXPERIENCING AN URGENT MEDICAL PROBLEM, CALL 911.